

**Amendments to the Claims:**

This listing of claims will replace all prior version, and listings, of claims in the application:

**Listing of Claims:**

1-7. (canceled)

8. (currently amended) A preventive maintenance method for CMP machine backing film, comprising:

(a) providing a punching apparatus having a base, a first plate, and a second plate with a plurality of punches;

(b) providing the CMP machine having a shaft and a detachable top ring disposed on the shaft, wherein the top ring is provided with a plurality of air holes, a detachable guide ring, and a replaceable backing-film, and the backing-film is disposed between the base and the first plate and pre-drilled by the punches of the second plate ~~punching apparatus~~ to produce a plurality of holes that correspond to the air holes;

(c) disassembling the top ring from the shaft before the preventive maintenance for the backing-film proceeds;

(d) cleaning the top ring after disassembling the guide ring from the top ring and removing the used backing-film; and

(e) putting the new backing-film on the top ring and assembling the top ring to the shaft.

9. (New) The method as claimed in claim 8, wherein the first plate is provided

with a plurality of lead holes corresponding to the punches of the second plate so that the punches pass through the lead holes of the first plate to punch the backing-film.

10. (New) The method as claimed in claim 8, wherein the base is provided with a concave portion so that the backing-film is disposed on the concave portion and located between the first plate and the base.